



The Knox School
CO-EDUCATIONAL | ELC TO YEAR 12

2019 FEE INFORMATION
INTERNATIONAL STUDENTS

Prep to Year 12 Fees

Year Level	Annual Tuition Fee AUD	plus	Subject Levies AUD	Total AUD	1st Instalment AUD	2nd Instalment AUD
Prep or Year 1 or 2	\$24,951		\$1,226	\$26,176	\$13,088	\$13,088
Year 3 or 4	\$27,011		\$1,782	\$28,793	\$14,397	\$14,396
Year 5 or 6	\$29,444		\$2,229	\$31,673	\$15,837	\$15,836
Year 7	\$33,032		\$2,340	\$35,372	\$17,686	\$17,686
Year 8	\$33,032		\$2,563	\$35,595	\$17,798	\$17,797
Year 9	\$35,296		\$2,785	\$38,081	\$19,041	\$19,040
Year 10	\$35,296		\$2,451	\$37,747	\$18,874	\$18,873
Year 11 or 12	\$36,709		\$1,893	\$38,602	\$19,301	\$19,301

Note

- The PEAK (Personalised ELICOS At Knox) program (two terms) is \$17,644 Tuition Fee plus the Subject Levies of \$504, totalling \$18,148.
- ELICOS (English Language Intensive Courses for Overseas Students)
- Application Fee – There is a non-refundable \$110 fee to register each enrolment

Estimated Annual Additional Costs – Students

Item	AUD per year
Compulsory Medical Insurance	(This item will be paid directly to the Insurer) \$500-600
Uniforms	\$700 - \$1,100
Books and Stationery	\$500 - \$650

Homestay Accommodation **

For students who will reside in homestay accommodation, other costs that families will need to consider relate to:

- Homestay accommodation - this item will be paid directly to the homestay family - \$350 per week
- Support Provider Fee - this item will be paid directly to the support provider - \$2,400 per year
- Public transport - approximately \$20 per week
- Money for other discretionary spending - approximately \$50 to \$100 per week

Rental Accommodation **

For students who will reside in a rental property with their parents, other costs that families will need to consider relate to:

- Rental monthly fee
- Rental bond
- Food
- Gas, electricity and water charges
- Public transport
- Money for other discretionary spending

** Please refer to Study Melbourne website www.studymelbourne.vic.gov.au/money-and-budgeting/the-cost-of-living-in-victoria for an estimated overall cost of expenses

Family Discounts

Eldest Child	Net Annual Tuition Fee
2nd Eldest Child	Net Annual Tuition Fee less 7.5%
3rd Eldest Child	Net Annual Tuition Fee less 10.0%
4th Eldest Child	Net Annual Tuition Fee less 12.5%

Net Annual Levies – All Students

The Net Annual levies as shown on the previous page are an all-encompassing levy which includes a variety of extra items that are applicable to all or particular year levels, such as year level camps, excursions, library and laboratory curriculum materials, the School diary, ID cards, the swimming program for Prep to Year 6, music program for Year 2 to Year 7, inter-school sports uniform for Year 7 to Year 12, use of School leased iPads (to Year 2), School leased Laptops (Years 3 to 9), and duplicated classroom materials

Tuition fees and levies do not cover books and stationery listed in the book list, uniform requirements, some extra-curricular activities or overseas trips

Elective Subjects

Some subjects require an additional charge due to their specialist nature. These charges cover the provision of specialised equipment and trained experts. These charges will be billed in Term Two and are non-refundable

Year 10 AIS – Canberra \$850-\$900 (est.)

Year 11 Dual recognition Hospitality/Kitchen Operations – \$370 Year 12 Student Kitchen Operations – \$370

Year 12 Student Hospitality – \$275

Private Music Lessons

Individual lessons are \$385 per term (8 lessons) and Group lessons are \$275 per term (8 shared lessons) for 2019
Please refer to the Music Department for a separate fee schedule relating to all relevant music charges


Enrolment Application Fee and Confirmation Acceptance Fee

There is a non-refundable \$110 fee to register each application. There is an amount of \$1500, being a "confirmation of acceptance fee" that is included in your first instalment payment of School Tuition fees and Levies. If you cancel your enrolment at any time prior to commencement at The Knox School, the \$1500 "confirmation of acceptance fee" will be retained by the school and is therefore non-refundable

Bus Services

The Knox School Bus Service will offer 7 routes in 2019. Please refer to the School website for further details. The cost per student is \$350 (inc. GST) per term.

Methods of Payment

- **Credit card**
Visa and Mastercard are accepted. They can be authorised either:
 - by completion of details as required on the reverse of the school fees statement
 - by telephone, or
 - at the Accounts Department at The Knox School.
- **National Australia Bank BPay**
An electronic transfer of cash from your account into the The Knox School's bank account.
Account Name: The Knox School Limited
Bank Name: National Australia Bank Ltd
Bank Address: 566 Burke Road, Camberwell, Victoria 3124, Australia
Branch Number: 083 166
Account Number: 03729 3273
SWIFT Code: NATAAU3303M
- **Bank cheque/Personal Cheque**
Made payable to "The Knox School".
-  **Bpay**
via internet banking using the Bpay code on your invoice plus the above information.
Due to the number of methods being offered to pay the account, cash payments are discouraged.
This is for your own security, your child's security, and the security of our staff.

Note:

Pro-rata fees only apply for mid-term entry (e.g. 9 week term, then pro-rata from Week 5 onwards)

Refund Policy

ALL REQUESTS FOR REFUND MUST BE IN WRITING TO THE DIRECTOR OF INTERNATIONAL PROGRAM AND THE FOLLOWING WILL APPLY.

1. All refunds will be made in Australian dollars.
2. All requests for refunds must be made in writing accompanied by some form of verification. Refunds will be paid to the person specified in the acceptance of offer/written agreement only.
3. We will refund you within fourteen (14) days all fees paid by you, if we refuse your enrolment application.
4. We will refund you within thirty (30) days all fees paid by you, if you produce to us before you commence at the school certified evidence that your application for a student visa has been rejected by the Australian immigration authorities.
5. An enrolment may be cancelled by the parents/guardians at any time, including before the agreed starting date, provided a minimum period of one clear and complete term's notice is forwarded to and received at the School by the Director of International Program in writing. We will then refund you within thirty (30) days with any remaining balance. If such written notice is not received, the School shall be entitled to charge an amount equal to the next instalment of fees and charges normally due and payable, in addition to any current instalment fees and charges which may already be or have become due and payable under the Agreement of Enrolment. Neither non-attendance nor a breach of school rules and regulations by the student shall constitute cancellation under this provision;
6. If your student visa is cancelled due to non-attendance or due to not maintaining satisfactory academic progress, you will have to pay any balance due and you will not be entitled to a refund. Please refer to our "Terms and Conditions of Enrolment/Written Agreement" for details.
7. Please note: Pro-rata fees only apply for mid-term entry (e.g. 9 week term, then pro-rata from Week 5 onwards).

IN THE EVENT THAT THE COURSE IS UNABLE TO BE PROVIDED BY THE SCHOOL

8. the School will advise the parent/guardian in writing, giving reasons for this action. If the school is unable to organise an alternative course, the balance of any unspent tuition fees paid in advance will be refunded within 28 days. If after a refund, the student is unable to find an alternative course within 30 days, additional options will be made available through the Tuition Protection Service (TPS). TPS is an initiative of the Australian Government to assist international students whose education provider is unable to fully deliver their courses of study. The TPS ensures that that international students are able to either complete their studies in another course or with another education provider or receive a refund of their unspent tuition fees.
9. We will refund you within fourteen (14) days the unused portion of the pre-paid fees if the School defaults. The School may or may not repay to the overseas student (including any tuition or non-tuition fees collected by education agents on behalf of The Knox School.)

Conditions of Enrolment and Payment of Fees

1. The School's "Terms and Conditions of Enrolment" are detailed on the "Application for Enrolment" form and must be read in conjunction with this document
2. The 1st instalment of the Annual Tuition Fee and Subject Levies and the Overseas Student Health Cover (OSHC) are payable at the time that your "Application of Enrolment" has been accepted or if you are a continuing student by 15 November 2018
3. The 2nd instalment of the Annual Tuition Fee and Subject Levies are payable by 14 June 2019 at the very latest
4. The conditions applying to any refund of the Annual Tuition Fee are contained on the "Application for Enrolment" form
5. Please ensure that you have answered ALL the questions on the "Application for Enrolment" form and have attached a copy of your latest school reports
6. The School reserves the right NOT to allow a student to continue their education at the School whilst their fees or charges remain unpaid
7. A late payment fee is payable on accounts which remain unpaid for 30 days after the due date.
This fee is AUD \$100 per month
8. There is a compulsory Government VCE administration fee that can range from \$150 to \$420 that needs to be paid if you enrol in the VCE program. When a student needs to have the study outcomes reassessed, resit for exams or deferral of study, no fee will be charged.

Valid as at 27 November 2018
Last updated 27 November 2018

Contact Details

Please direct fee enquiries to the Accounts Department:

Mrs Jenny Crampton – Accounts Department

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