



The Knox School

CO-EDUCATIONAL | ELC TO VCE

**2018 FEE INFORMATION**  
LOCAL STUDENTS

## Prep to Year 12 Fees

Year Level	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment* \$
Prep	11,132	1,040	12,172	3,043
Year 1	12,548	1,020	13,568	3,392
Year 2	13,772	1,560	15,332	3,833
Year 3	15,096	1,560	16,656	4,164
Year 4	16,444	1,560	18,004	4,501
Year 5	17,066	2,182	19,248	4,812
Year 6	17,734	2,182	19,916	4,979
Year 7	18,774	2,290	21,064	5,266
Year 8	19,536	2,500	22,036	5,509
Year 9	20,104	2,600	22,704	5,676
Year 10	20,782	2,182	22,964	5,741
Year 11	21,754	1,662	23,416	5,854
Year 12	21,790	1,662	23,452	5,863

NB: Please note that the Per Term Instalment does not include any other charges that may be incurred (eg: music, bus fees, booklist charges etc.)

## Pre-Prep Fees

Pre-Prep 3	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment \$
5 Full Days	14,960	1,040	16,000	4,000
4 Full Days	11,968	832	12,800	3,200
3 Full Days	8,976	624	9,600	2,400
2 Full Days	6,728	572	7,300	1,825

Pre-Prep 4	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment \$
5 Full Days	16,212	1,040	17,252	4,313
4 Full Days	12,968	832	13,800	3,450
3 Full Days	9,728	624	10,352	2,588

## Family Discounts

Eldest Child	Net Annual Tuition Fee
2nd Eldest Child	Net Annual Tuition Fee less 7.5%
3rd Eldest Child	Net Annual Tuition Fee less 10.0%
4th Eldest Child	Net Annual Tuition Fee less 12.5%

## Instalments

The net annual tuition fee and the net annual levies are divided into four instalments. Instalments are due:

Instalment 1	29 January 2018
Instalment 2	16 April 2018
Instalment 3	16 July 2018
Instalment 4	8 October 2018

### Note:

- If you pay all instalments before the **11 February 2018**, you will be entitled to a 3% discount.
- An instalment payment plan of ten equal instalments from February through to November from your nominated credit card or bank account is available to assist in spreading your cashflow, noting fees and charges must be paid in full by 14 November 2018. All enquiries regarding an instalment plan must be made in writing to the Accounts Receivable office by email: [jenny.crampton@knox.vic.edu.au](mailto:jenny.crampton@knox.vic.edu.au)

## Net Annual Levies – All Students

The Net Annual levies as shown on the previous page are an all-encompassing levy which includes a variety of extra items that are applicable to all or particular year levels, such as year level camps, excursions, library and laboratory curriculum materials, the School diary, ID cards, the swimming program for Prep to Year 2, music program for Year 2 to Year 7, inter-school sports uniform for Year 7 to Year 12, use of School-leased iPads (to Year 2), School-leased laptops (Years 3-9), duplicated classroom materials and many other items.

Tuition fees and levies do not cover books and stationery listed in the book list, uniform requirements, some extra-curricular activities or overseas trips.

## Elective Subjects

Some subjects require an additional charge due to their specialist nature. These charges cover the provision of specialised equipment and trained experts. These charges will be billed in Term Two and are non-refundable.

**Year 10 AIS – Canberra \$850-\$900 (est.)**

**Year 11 Student Hospitality – \$275**

**Year 12 Student Kitchen Operations – \$370**

**Year 11 Student Kitchen Operations – \$370**

**Year 12 Student Hospitality – \$275**

**Uniform Fee when entering either of the above courses - \$105**

## Private Music Lessons

Individual lessons are \$375 per term (8 lessons) and Group lessons are \$265 per term (8 shared lessons) for 2018. Please refer to the Music Department for a separate fee schedule relating to all relevant music charges.


## Enrolment Application Fee and Confirmation Acceptance Fee

There is a non-refundable \$110 fee to register each application. Upon confirmation of enrolment, a fee of \$1500 is required to accept the place. This fee is payable per child and is non-transferable. A portion of this fee (\$750) will then be provided back to families as a credit to their Term Four fees invoice in the first year of their enrolment. (NB: if the enrolment is cancelled prior to commencement, the full amount of \$1,500 is non-refundable.)

## Bus Services

The Knox School Bus Service will offer 7 routes in 2018. Please refer to the School website for further details. The cost per student is \$340 (inc. GST) per term.

## Methods of Payment

- **Online**  
Payments for school fees may be made online via our website: [www.knox.vic.edu.au/payments](http://www.knox.vic.edu.au/payments)
-  **Bpay**  
via internet banking using the Bpay code on your invoice.  
Due to the number of methods being offered to pay the account, we recommend that cash payments are minimised. This is for your own security, your child's security, and the security of our staff.
- **Credit card**  
Visa, Mastercard and Amex are accepted. They can be authorised either:
  - ➔ by completion of details as required on the reverse of the school fees statement
  - ➔ by telephone, or
  - ➔ at the Accounts Department at The Knox School.
- **Bank cheque/Personal cheque**  
Made payable to "The Knox School".

Note:

- Pro-rata fees only apply for mid-term entry (e.g. 9 week term, then pro-rata from Week 5 onwards)

## Key Terms and Conditions

Each instalment of tuition fees and other charges for 2018 is due and payable on the respective four instalment dates.

Any parent who wishes to vary the normal terms, frequency or amount of fee instalments for either financial or other personal reasons should forward their written request for special consideration to:

The Director of Business Operations  
The Knox School  
PO Box 4508 Knox City Centre  
Wantirna 3152

The School reserves the right not to allow a student to continue their education at the School whilst any fees or charges relating to a previous instalment remains unpaid. The Director of Business Operations is authorised by the School Board to take whatever steps deemed necessary to recover overdue accounts.

The School advises that students will be unable to participate in optional camps and/or interstate and overseas excursions unless all fees are paid or a payment plan is in place and being met in full.

Discounts are provided for the second and subsequent children of a family attending the School at the same time. These discounts are conditional upon fees and charges being paid by the due instalment dates.

### Notice of Withdrawal

An enrolment may be cancelled by the parents/guardians at any time provided a minimum period of one clear and complete term's notice is forwarded to and received at the School by the Registrar in writing. If such written notice is not received the School shall be entitled to charge an amount equal to the next instalment of fees and charges normally due and payable, in addition to any current instalment fees and charges which may already be or have become due and payable under the Agreement of Enrolment. Neither non-attendance nor a breach of school rules and regulations by the student shall constitute cancellation under this provision.

A late payment fee of \$100 per month may apply for all monies not paid after 30 days from the due dates. The Director of Business Operations has the discretion not to impose the late payment fee if informed in writing about, and is satisfied with, the reasons for non-payment and where an alternative payment schedule has been arranged and is being honoured.

Valid as at 9 October 2017

Last updated 9 October 2017

## Contact Details

Please direct fee enquiries to the Accounts Department:

**Mrs Jenny Crampton – Accounts Department**

Phone: +61 3 8805 3807

Fax: +61 3 9887 1850

Email: [jenny.crampton@knox.vic.edu.au](mailto:jenny.crampton@knox.vic.edu.au)



The Knox School

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Registered School No. 1841  
CRICOS Provider No. 00151G  
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