



The Knox School

CO-EDUCATIONAL | ELC TO VCE

2020 FEE INFORMATION
LOCAL STUDENTS

Prep to Year 12 Fees

Year Level	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment* \$
Prep	11,468	1,080	12,548	3,137
Year 1	12,700	1,060	13,760	3,440
Year 2	13,652	1,620	15,272	3,818
Year 3	15,200	1,620	16,820	4,205
Year 4	16,552	1,620	18,172	4,543
Year 5	17,382	2,270	19,652	4,913
Year 6	18,250	2,270	20,520	5,130
Year 7	18,972	2,380	21,352	5,338
Year 8	19,740	2,600	22,340	5,585
Year 9	20,762	2,710	23,472	5,868
Year 10	22,202	2,270	24,472	6,118
Year 11	23,302	1,730	25,032	6,258
Year 12	23,850	1,730	25,580	6,395

NB: Please note that the Per Term Instalment does not include any other charges that may be incurred (eg: music, bus fees, booklist charges etc.)

Pre-Prep Fees

Pre-Prep 3	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment \$
5 Full Days	15,564	1,080	16,644	4,161
4 Full Days	12,452	865	13,317	3,329
3 Full Days	9,339	649	9,988	2,497

Pre-Prep 4	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment \$
5 Full Days	16,868	1,080	17,948	4,487
4 Full Days	13,497	865	14,362	3,590
3 Full Days	10,122	649	10,771	2,693

Family Discounts

Eldest Child	Net Annual Tuition Fee
2nd Eldest Child	Net Annual Tuition Fee less 10%
3rd Eldest Child	Net Annual Tuition Fee less 25%
4th Eldest Child	Net Annual Tuition Fee less 90%

Instalments

The net annual tuition fee and the net annual levies are divided into four instalments. Instalments are due:

Instalment 1	30 January 2020
Instalment 2	14 April 2020
Instalment 3	13 July 2020
Instalment 4	5 October 2020

Note:

- If you pay all instalments before the **10 February 2020**, you will be entitled to a 3% discount.
- An instalment payment plan of ten equal instalments from February through to November from your nominated credit card or bank account is available to assist in spreading your cashflow, noting fees and charges must be paid in full by 15 November 2020. All enquiries regarding an instalment plan must be made in writing to the Accounts Receivable office by email: jenny.crampton@knox.vic.edu.au
- Pro-rata fees only apply for mid-term entry (e.g. 9 week term, then pro-rata from Week 5 onwards)

Net Annual Levies – All Students

The Net Annual levies as shown on the previous page are an all-encompassing levy which includes a variety of extra items that are applicable to all or particular year levels, such as year level camps, excursions, library and laboratory curriculum materials, the School diary, ID cards, the swimming program for Prep to Year 2, music program for Year 2 to Year 7, inter-school sports uniform for Year 7 to Year 12, use of School-leased iPads (to Year 2), School-leased laptops (Years 3-9), and duplicated classroom materials.

Tuition fees and levies do not cover books and stationery listed in the book list, uniform requirements, some extra-curricular activities or overseas trips.

Elective Subjects

Some subjects require an additional charge due to their specialist nature. These charges cover the provision of specialised equipment and trained experts. These charges will be billed in Term Two and are non-refundable.

Year 10 AIS – Canberra \$850-\$900 (est.) Year 11 Dual recognition Hospitality/Kitchen Ops – \$370

Year 12 Student Kitchen Operations – \$370 Year 12 Student Hospitality – \$275

Private Music Lessons

Individual lessons are \$395 per term (8 lessons) and Group lessons are \$285 per term (8 shared lessons) for 2020. Please refer to the Music Department for a separate fee schedule relating to all relevant music charges.


Enrolment Application Fee and Confirmation Acceptance Fee

There is a non-refundable \$110 Enrolment Application Fee to register each application. Upon confirmation of enrolment, a Confirmation Acceptance Fee of \$1500 is required to accept the place. This fee is payable per student and is non-transferable to a later entry year should enrolment not proceed with the initial requested year level. A portion of this fee (\$750) will then be provided back to families as a credit to their Term Four fees invoice in the first year of their enrolment. (NB: if the enrolment is cancelled prior to commencement, the full amount of \$1,500 is non-refundable.)

Bus Services

The Knox School Bus Service will offer 7 routes in 2020. Please refer to the School website for further details. The cost per student is \$363 (inc. GST) per term.

Methods of Payment

- **Online**
Payments for School fees may be made online via our website: www.knox.vic.edu.au/payments
-  **Bpay**
via internet banking using the Bpay code on your invoice.
Due to the number of methods being offered to pay the account, cash payments are discouraged. This is for your own security, your child's security, and the security of our staff.
- **Credit card**
Visa, Mastercard and Amex are accepted. They can be authorised either:
 - by completion of details as required on the reverse of the school fees statement
 - by telephone, or
 - at the Accounts Department at The Knox School.
- **Bank cheque/Personal cheque**
Made payable to "The Knox School".

Key Terms and Conditions

Each instalment of the net annual tuition fee and the net annual levies for 2020 is due and payable on the respective four instalment dates.

Any parent who wishes to vary the normal terms, frequency or amount of fee instalments for either financial or other personal reasons should forward their written request for special consideration to:

The Director of Business Operations
The Knox School
PO Box 4508 Knox City Centre
Wantirna 3152
email: ian.foster@knox.vic.edu.au

The Knox School (the School) reserves the right to withhold a student's reports or results, or not allow a student to attend the School whilst any fees or charges relating to a previous instalment remains unpaid. The Director of Business Operations is authorised by the School to take whatever steps deemed necessary to recover overdue accounts and any costs associated with the recovery action.

The School advises that students will be unable to participate in optional camps and/or interstate and overseas excursions unless all fees are paid and up-to-date or a payment plan is in place and being met in full.

Discounts are provided for the second and subsequent children of a family attending the School at the same time. These discounts are conditional upon fees and charges being paid by the due instalment dates.

The School reserves the right to increase School fees, levies or any other charges from time to time without notice. Any increases will only apply to future payments applicable following the date of the revision and increase.

Except where specifically stated to the contrary in this document, refunds of fees and any other charges paid, will not be made.

Notice of Withdrawal

An enrolment may be cancelled by the parents/guardians in accordance with the Enrolment Agreement.

Holding Fee

A holding fee of 50% of the applicable tuition fees for the year level is required if students take a leave of absence from their studies at the School. The amount is calculated according to the time on leave. It is applicable for leave covering a minimum of one term and to a maximum of one year. Places may not be held for more than one year. One term's written notice to the Registrar is required for any leave of absence.

If an enrolled student entering the School does not take up their confirmed place until Term 2 or later, the School will charge the 50% holding fee.

For students who are absent from School due to an extended illness (one School term or longer), an application for fee relief can be made to the Director of Business Operations and should include a medical certificate.

Late Payment Fee

A late payment fee of \$100 per month may apply for all monies not paid after 30 days from the due dates. The Director of Business Operations has the discretion not to impose the late payment fee if informed in writing about, and is satisfied with, the reasons for non-payment and where an alternative payment schedule has been arranged and is being honoured.

This Fee Information document is reviewed by the School annually, and subject to change from time to time. Any amendments are at the School's absolute discretion, but any changes to the fees will not be retrospective.

Valid as at 9 October 2019

Last updated 9 October 2019

Contact Details

Please direct fee enquiries to the Accounts Department:

Mrs Jenny Crampton – Accounts Department

Phone: +61 3 8805 3807

Fax: +61 3 9887 1850

Email: jenny.crampton@knox.vic.edu.au



The Knox School

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