



The Knox School

CO-EDUCATIONAL | ELC TO VCE

2023 FEE INFORMATION
LOCAL STUDENTS

Prep to Year 12 Fees

Year Level	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment* \$
Prep	11,740	1,132	12,872	3,218
Year 1	12,996	1,112	14,108	3,527
Year 2	14,044	1,696	15,740	3,935
Year 3	15,616	1,696	17,312	4,328
Year 4	17,084	1,696	18,780	4,695
Year 5	17,976	2,380	20,356	5,089
Year 6	19,072	2,380	21,452	5,363
Year 7	19,540	2,496	22,036	5,509
Year 8	20,956	2,728	23,684	5,921
Year 9	22,112	2,840	24,952	6,238
Year 10	23,684	2,380	26,064	6,516
Year 11	24,728	1,812	26,540	6,635
Year 12	25,132	1,812	26,944	6,736

ELC Fees

ELC 3	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment \$
5 Full Days	16,316	1,132	17,448	4,362
4 Full Days	13,044	908	13,952	3,488
3 Full Days	9,788	680	10,468	2,617

ELC 4	Net Annual Tuition Fee \$	Net Annual Levies \$	Net Annual Total \$	Per Term Instalment \$
5 Full Days	17,676	1,132	18,808	4,702
4 Full Days	14,144	908	15,052	3,763
3 Full Days	10,608	680	11,288	2,822

NB: Please note the fees/levies tables do not include any other charges that may be incurred (eg: music, bus fees, booklist charges etc.)

Additional charges for kindergarten: The school will apply an additional fee of \$640 where the child does not qualify for funding for the following reasons:

- where a child repeats either a 3- or 4-year-old kindergarten year, that has not been approved by the Department of Education and Training.
- where a child is attending two centres and The Knox School has not been nominated as the main provider.

Family Discounts

Families with two or more children attending the school concurrently will receive the sibling discounts listed in the table below from the net annual tuition fee. Concessions may be withdrawn for a child where a family are otherwise in arrears.

Eldest Child	Net Annual Tuition Fee
2nd Eldest Child	Net Annual Tuition Fee less 10%
3rd Eldest Child	Net Annual Tuition Fee less 25%
4th Eldest Child	Net Annual Tuition Fee less 90%

Instalments

The net annual tuition fee and the net annual levies are divided into four instalments. Instalments are due:

	Invoice Date	Due Date
Instalment 1	16 January 2023	30 January 2023
Instalment 2	5 April 2023	24 April 2023
Instalment 3	21 June 2023	17 July 2023
Instalment 4	13 September 2023	2 October 2023

Note:

- If you pay all instalments before the **10 February 2023**, you will be entitled to a 3% discount.
- A payment plan of equal instalments from February through to November from your nominated credit card or bank account is available to assist in spreading your cashflow, noting fees and charges must be paid in full by 30 November 2023. All enquiries regarding an instalment plan must be made in writing to the Accounts Receivable office by email: accounts.receivable@knox.vic.edu.au
- Pro-rata fees only apply for mid-term entry (e.g. 9 week term, then pro-rata from Week 5 onwards)

Annual Levies – All Students

The Annual levies as shown on the previous page are a levy which includes a variety of extra items that are applicable to all or particular year levels, such as year level camps, excursions, library and laboratory curriculum materials, the School diary, ID cards, the swimming program for Prep to Year 6, music program for Year 2 to Year 7, inter-school sports uniform for Year 7 to Year 12, use of School-leased iPads (to Year 2), School-leased laptops (Years 3-9), and duplicated classroom materials.

Tuition fees and levies do not cover books and stationery listed in the book list, uniform requirements, some extra-curricular activities or overseas trips.

Elective Subjects

Some subjects require an additional charge due to their specialist nature. These charges cover the provision of specialised equipment and trained experts. These charges will be billed in Term Two and are non-refundable.

Year 10 AIS – Canberra \$1000 (est.)

Private Music Lessons

1. Individual Lessons (30min) + includes ensemble participation: \$420 per term
2. Group Lessons (2 students – Prep to Year 7 only): \$305per term
3. Individual Lessons (45min) + includes ensemble participation (16 lessons per Semester): \$630 per term
4. Instrument Hire charges: \$90.00 per term (per instrument)


Enrolment Application Fee and Confirmation Acceptance Fee

There is a non-refundable \$110 fee to register each application. There is an amount of \$1500 being a "confirmation of acceptance fee" that is included in your first instalment payment of School Tuition fees and Levies. 50% of this fee (\$750) will then be provided back to families as a credit to their Term Four fees invoice in the first year of their enrolment. (NB: if the enrolment is cancelled prior to commencement, the full amount of \$1,500 is non-refundable.)

Bus Services

The Knox School Bus Service will offer various routes in 2023. Please refer to the School website for further details, and route information and changes. The cost per student is \$385 (inc. GST) per term.

Methods of Payment

- **Online**
Payments for School fees may be made online via our website: www.knox.vic.edu.au/payments
-  **Bpay**
via internet banking using the Bpay code on your invoice.
Due to the number of methods being offered to pay the account, cash payments are discouraged. This is for your own security, your child's security, and the security of our staff.
- **Credit card**
Visa, Mastercard and Amex are accepted. They can be authorised either:
 - ➔ by completion of details as required on the reverse of the school fees statement
 - ➔ by telephone, or
 - ➔ at the Accounts Department at The Knox School.
- **Bank cheque/Personal cheque**
Made payable to "The Knox School".
- **Direct deposit to bank**
Westpac Bank
The Knox School
BDB 033-157 Account 768780 Reference: Account ID number

Key Terms and Conditions

Each instalment of the net annual tuition fee and the net annual levies for 2023 is due and payable on the respective instalment dates.

Any parent who wishes to vary the normal terms, frequency or amount of fee instalments for either financial or other personal reasons should forward their written request for special consideration to:

The Chief Financial Officer
The Knox School
PO Box 4508 Knox City Centre
Wantirna 3152
email: dwayne.wathen@knox.vic.edu.au

The Knox School (the School) reserves the right to withhold a student's reports or results, or not allow a student to attend the School whilst any fees or charges relating to a previous instalment remains unpaid. The Director of Business Operations is authorised by the School to take whatever steps deemed necessary to recover overdue accounts and any costs associated with the recovery action.

The School advises that students will be unable to participate in optional camps and/or interstate and overseas excursions unless all fees are paid and up-to-date or a payment plan is in place and being met in full.

Discounts are provided for the second and subsequent children of a family attending the School at the same time. These discounts are conditional upon fees and charges being paid by the due instalment dates.

The School reserves the right to increase School fees, levies or any other charges from time to time without notice. Any increases will only apply to future payments applicable following the date of the revision and increase.

Except where specifically stated to the contrary in this document, refunds of fees and any other charges paid, will not be made.

Notice of Withdrawal

An enrolment may be cancelled by the parents/guardians in accordance with the Enrolment Agreement.

Holding Fee

A holding fee of 50% of the applicable tuition fees for the year level is required if students take a leave of absence from their studies at the School. The amount is calculated according to the time on leave. It is applicable for leave covering a minimum of one term and to a maximum of one year. Places may not be held for more than one year. One term's written notice to the Registrar is required for any leave of absence.

For students who are absent from School due to an extended illness (one School term or longer), an application for fee relief can be made to the Director of Business Operations and should include a medical certificate.

This Fee Information document is reviewed by the School annually. Any amendments are at the School's absolute discretion, but any changes to the fees will not be retrospective.

Valid as at 4 October 2022
Last updated 4 October 2022

Contact Details

Please direct fee enquiries to the Accounts Department:

Accounts Department

Phone: +61 3 8805 3807

Email: accounts.receivable@knox.vic.edu.au



The Knox School

220 Burwood Highway
Wantirna South 3152
Victoria, Australia

Phone: 03 8805 3800
Fax: 03 9887 1850

Website: www.knox.vic.edu.au
Email: info@knox.vic.edu.au

Registered School No. 1841
CRICOS Provider No. 00151G
A.C.N. 095 158 222
A.B.N. 16 095 158 222