



Head of Department – Mathematics

The Knox School is an independent, values-driven coeducational institution from Early Learning to Year 12 in Wantirna South, Victoria. It boasts a distinguished reputation for providing personalised learning for all students, who become the architects and advocates for their learning journey as they strive to achieve their personal best. Founded in 1982, The Knox School is a non-denominational establishment. Its values of Achievement, Care, Empathy, Resilience, Responsibility and Respect are at the core of all its endeavours. It celebrates each student's uniqueness, and through a close-knit community, they can find their niche and become proud to belong.

Open, collaborative and inclusive, The Knox School invests in its people and offers them opportunities to engage in innovative learning practices. Staff culture creates the capacity for respectful relationships, innovation, and recognition of TKS as an Employer of Choice.

An exciting opportunity has arisen for an energetic, innovative and experienced Head of Mathematics to join the TKS team. This is an ongoing teaching role with a two-year tenure as Head of Department commencing Term 1, 2025.

The ideal candidate will be passionate about Mathematics with experience and a proven track record teaching Yr 7 – VCE. They will be committed to the education of young minds, determined to achieve academic excellence, and skilled at leading a diverse team. The role has both a teaching and leadership component.

About the role:

- Inspire excellence in teaching and learning by fostering intellectual inquiry and demonstrating innovative pedagogy.
- Provide detailed direction and leadership to develop and implement contemporary and diverse pedagogical practices to suit the educational needs of students.
- Facilitates a positive and dynamic working environment by developing a team approach ensuring open communication, transparent and effective decision making and collaborative work practices.
- Build strong relationships with key stakeholders including students, parents and colleagues.
- Engage in ongoing professional learning and the research in best teaching practice.

About you:

You are passionate about education, learning, the growth and development of individual students and care about their wellbeing. Within your sphere of influence, you aim to foster an environment where academic excellence, emotional growth, social connection and curious discovery are nurtured. You must support the School's vision and ethos and demonstrate the School Values of *Achievement, Responsibility, Respect, Resilience* and *Care and Empathy*. You will be an excellent professional role model for our students, delivering the best possible education and support for each student in your care.

Working at The Knox School offers:

- Personalised Professional Learning Program for staff.
- Competitive salary, dependent on skillset and experience.
- Opportunities for mentoring and progression career development.
- Supportive and stimulating work and learning environment set amongst beautiful grounds.
- Onsite car parking.

The ideal candidate:

- Holds a current VIT registration and Current Police Check.
- Has demonstrated experience teaching Year 7 to VCE Mathematics.
- Inspires excellence in teaching and learning by fostering intellectual inquiry and demonstrating innovative pedagogy.
- Has a thorough understanding of contemporary wellbeing and student management practices
- Engages effectively with parents, staff, and students to build relationships across the broader community.
- Has knowledge and understanding of the School's obligations in respect of Ministerial Order No. 1359, the Reportable Conduct Scheme, mandatory reporting, record keeping in relation to student safety and wellbeing, the failure to disclose and failure to protect offences (and any other information sharing and reporting obligations that may arise). Training will be provided.
- Has working knowledge of and is able to adhere to the School's policies and student safety practices, including those detailed in the Student Safety at The Knox School Handbook which can be accessed here.
- Satisfactorily completes a values-based interview which will assess suitability to work with children and young people, and ensure that children and young people's rights are respected.
- Displays a supportive and respectful attitude to students and their families and builds positive connections with all members of the school community.
- Holds, or is prepared to obtain, a current Level 2 First Aid Qualification, including CPR, Anaphylaxis and Asthma Training. The school provides training annually.

Commitment to Student Safety:

The Knox School is committed to providing a student safe and friendly environment, where children and young people are safe, feel safe and are able to actively participate in decisions that affect their lives.

We have a zero tolerance for child abuse or reportable conduct and are committed to acting in our student's best interests and keeping them safe from harm.

The School regards its student protection responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a student safe culture.

For further information, please email hr@knox.vic.edu.au. Conditions, including salary, will be discussed at interview with shortlisted candidates. **Written applications close Friday 27 September** and will be reviewed on receipt.

Applicants are invited to submit their resume along with a cover letter by email to **Fiona Kapkidis, HR Business Partner** at hr@knox.vic.edu.au. Resume must include recent teaching experience and the contact details of 3 referees.

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Author

Principal

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